

The North & District Village Hall Committee Minutes | 8 September 2026

Attendees (Trustees)	Apologies
Clark Atkinson (Chair) David Lloyd (Treasurer) Anna Brown (Secretary) Judi Smowton Richard Smowton Marcus Harling Clare Dunsfold (TUCC Rep) Wen Atkinson	Nathan Smowton
Attendees (Observers)	
<i>Attended the meeting as observers at the invitation of the Chair. They did not participate in any decisions of the Cttee</i>	
Ali Wade Chris Nayager Gregory Browning Lou Nelson Pernille Woodhead	

Agenda Item	Discussion / Action(s)	Who
1. Minutes of Previous Mtg	Agreed	
2. Committee Matters	- Welcome to Observers – introductions, brief overview of Committee structure & remit (to maintain the Hall for the enjoyment of The North, Maryland and Pen y fan. Maintenance and Events sub-Committees comprising Trustees and non-Trustees, meet every 2 months, AGM October - DL to resign from Committee at AGM – vacancy for new Treasurer (with ongoing support from DL), Committee welcomes expressions of interest. The Committee is hugely grateful to DL for his contribution to the Hall in recent years. - MH confirmed no further comms from copyright agent - E-induction (self-guided) for new Trustees requested by CD – CA forward slides to AB for draft e-induction	CA/AB
3. Finance & Capital Projects (DL)	- Accounts to 31 August summarised, deficit £1642, income YTD £12,570, expenses £14,200, TUCC grant for £900 towards utilities (hopefully!). This year anticipating £700 deficit. Stock £750 (now reduced after GT). £21k in bank + petty cash. Reserves policy £8500. Overall healthy, going in right direction. - Sept GT +£600. - Audit due to be completed before AGM	
4. Maintenance (CA)	- WC refurb – new floor installed, builders finished, hardware installed & commissioned, electrical installations compliant - Existing doors are non-standard, poor fit. New compliant fire doors ordered (eta Nov) - Painting WC/entrance foyer this weekend – volunteers welcome 10-1pm - All light bulbs and heaters changed for energy-efficient installations	

5. Hall Hire & Housekeeping (JS)	- Cleaner resigned. New cleaner appointed. - Deep clean of kitchen continues, new storage containers to keep equipment/crockery clean & stored safely (paid for by raffle!) - Bookings = 7 in Aug (but closed for 3 weeks for refurb), Sept = 29 booking, up 6 on 2025 - Blood Service visit 10/09, scoping Hall for donation session - Speed awareness course enquired about Hall hire	
6. Health & Safety (RS)	Time capsule found under entrance foyer floor during recent refurb. Contents being dried out, will be a viewing, videos, add new items and rebury – action for Events Cttee	
7. Events	- Apple Pressing – postponed until next year (poor apple harvest this year) - Panto – sadly not enough interest - Bowens Catering – every other month for GT, offers received from Cttee to cater alternative months (requires completion of Food Hygiene Level 2) - Oktoberfest with Bowens Catering - Borderlines in Sept – postponed until Spring (was too close to GT and Oktoberfest) - Christmas market end of Nov, stalls available, to be advertised shortly - GT Nov and Dec - Quiz TBC, Feb-27? - Cttee run Beetle Drive Mar-27?	
8. Media (CA/AB)	- Transfer North domain from Marilyn – CA & AB - Revamp newsletter? – local postman will deliver to postcode area for low cost (MH has info). Agreed to continue with electronic newsletter (time-consuming to hand deliver paper copies + sustainability)	CA, AB CA, AB
9. 100 Club (JS)	100 club Sept draw already completed - Reminders sent to renew membership	JS
10. AOB	- Land registry registration will take 2 years (MH), unable to apply for National Lottery funding until this is completed - Applied for solar installation funding (principality) rejected, competition for grants is high (DL) - Time capsule event (WA) - TUCC keen to find out what residents want from TUCC, local initiatives etc. Cttee member invited to attend to update on what grant money used for. 5th Oct @ Pelham Hall. - Request for 2nd SumUp device at events – Install SumUp app on phone instead	MH WA CA WA/JS
11. Date of Next Meeting	AGM 8 October 2026, 7.30pm The North Village Hall – observers invited to attend AGM for election to Committee Next Committee Meeting Tuesday 10 November 2026, 7.30pm venue TBC	