

## The Narth Village Hall Committee Minutes | 9 November 2023

Attendees	Apologies
Clark Atkinson (Chair) Anna Brown (Secretary) Judi Smowton Luisa Sadler Marcus Harling Richard Smowton	Ali Arnell David Lloyd (Treasurer) Mark Arnell Matt Sadler Rachel Widdicks

Agenda Item	Discussion / Action(s)	Who
<b>1. Minutes of Last Meeting</b>	Minutes of previous meeting 12 October 2023 – approved	
<b>2. Committee Matters</b>	<ul style="list-style-type: none"> <li>a) The Committee received Lisa Dorel's resignation and would like to thank Lisa for her contribution to the Committee.</li> <li>b) RS will lead on H&amp;S matters, arranging handover with WA.</li> <li>c) New Committee members induction – MH completed, RS to arrange with CA.</li> <li>d) Correspondence from Derek Rainsford praising the Committee for the condition of the Hall.</li> <li>e) Query regarding Hall music licence, information given.</li> <li>f) Garden Club request chairs are not stored on stage – accessibility issues – majority of chairs will continue to be stored on stage (see 4(b) below)</li> <li>g) Several policies due review/update (MH) – approach Halls Together for template policies?</li> </ul>	<p>CA</p> <p>CA</p> <p>CA</p> <p>MH/DL</p>
<b>3. Bookings (JS)</b>	<ul style="list-style-type: none"> <li>a) 28 bookings November, 21 bookings December</li> <li>b) Adult ballet, 6-week trial</li> <li>c) Fiona Harling has begun a new Brownie pack, Thursday evenings, numbers low but slowly increasing. Committee agreed 6-month rent free Hall hire to support community start up for the village's young people.</li> </ul>	
<b>4. Maintenance (CA, DL)</b>	<ul style="list-style-type: none"> <li>a) Wendy Atkinson, Fiona Harling &amp; Kim Lloyd - kitchen audit and tidy up.</li> <li>b) Plans to reconfigure Ante Room – improve table storage to provide storage for small number of chairs.</li> </ul>	
<b>5. Events</b>	<ul style="list-style-type: none"> <li>a) Successful Open Mic Night/Glade Tavern/Fundraiser for NSPCC 06/10/23</li> <li>b) Christmas Cards will be delivered by The Narth Community this year – Gordon Casson coordinating, donations will be collected for the Alzheimer's Society.</li> <li>c) The Narth Christmas Market 02/12/23 – promises to be an excellent event, stalls fully booked, refreshments will be available</li> <li>d) Ugly Duckling puppet show 03/12/23 – tickets still available, continue advertising</li> <li>e) Glade Tavern Christmas Party 08/12/23 – plans underway, band booked.</li> </ul>	
<b>6. Finance (DL)</b>	<ul style="list-style-type: none"> <li>a) Month 1 of new financial year, little to report.</li> <li>b) Hall income to date £1278 (£325 Hall hire, £727 Glade Tavern, £100 100 Club subs, £120 other income). Expenses £1201 (includes £251 cleaning, £255 utility, £635 GT stock, £60 100 Club prizes). Coop balance c.£37k.</li> <li>c) Sum-Up working, payments to Coop account, reports being received.</li> <li>d) Reminder about the Community Chest – a small fund the Committee makes available to the community to enable community events. Anyone in the local community can apply for a small grant, simple application process, contact any Committee member for more information.</li> </ul>	

	<ul style="list-style-type: none"> <li>e) £500 grant from TUCC for support with service costs (utilities)</li> <li>f) AB will provide statement from Wix (payments received via website)</li> <li>g) High stock levels Glade Tavern – review prior to Christmas party</li> </ul>	AB
<b>7. Capital Projects (DL)</b>	a) Hall roof improvements – 05/12/23 tender doc circulated to 3 contractors. 1 declined, 1 cannot begin until late 2025, 1 still to respond. Need to identify alternative contractors. Possible break project down into smaller chunks. 2 <sup>nd</sup> round of tenders anticipated.	
<b>8. Health &amp; Safety (RS)</b>	<ul style="list-style-type: none"> <li>a) RS will conduct monthly check of Hall.</li> <li>b) RS will store H&amp;S documents on Google Drive &amp; compile H&amp;S file to keep in Hall.</li> <li>c) PAT due in next 6 months.</li> </ul>	
<b>9. Media (CA, AB)</b>	a) Website, social media and Newsletter updated/circulated as necessary.	CA/AB
<b>10. 100 Club (JS)</b>	87 members. 1 <sup>st</sup> prize Jeff Goodlass, 2 <sup>nd</sup> prize Derek Rainsford	
<b>11. AOB</b>	Investigating re-introducing Film Nights to The Narth Hall. LS contact Marilyn for advice. Any volunteers to assist in organising will be welcomed, please contact Luisa Sadler.	LS
<b>12. Date of Next Meeting</b>	Thursday 11 January 2024, Ty-Gwyn (47 village map)	